

February 28<sup>th</sup>,2017

City Council- City of Cheviot

3814 Harrison Ave

Cheviot, Ohio 45211

RE: Public Relations Committee Meeting

The Public Relations Committee Meeting was held February 28<sup>th</sup> , 2017.

Meeting begin at 7:50pm

Present at meeting- Chair: Amy Richter, committee members: Kitty Zech (excused), Dennis Dinkelacker and Patrick Tiettmeyer, also present President of Council Mark Waters, Council members: James Sunderhaus, Alana Tucker, Jim Martin. Safety Service Director Tom Braun

-Update on Website- Go Live date April 1<sup>st</sup> ,2017.

-Small discussion regarding Gateway options.

-Small discussion on City signage, electric signage at City Hall, Fieldhouse and Harvest Home.

Tom Braun agreed to look into cost of Electric signage.

-There was some discussion about Public Information Officer and the duties of PIO.

Skills needed etc. Social media, Press Release.

Chair Amy Richter will work on Job description and present at next committee meeting.

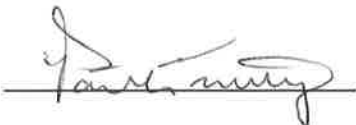
- Small discussion about Community Council Meetings.

Meeting concluded at 8:30pm.

Respectfully Submitted,



Amy Richter- Chair



Patrick Teittmeyer

Kitty Zech



Dennis Dinkelacker