

**Internal/External Committee Meeting
Tuesday, Feb. 27, 2018**

Present: Committee Members Councilpersons: Amy Richter, Kathleen Zech, James Sunderhaus and Chair Gail Griffin. Other Council Members: Dennis Dinkelacker, David Voss, and President Mark Waters. Others present: Mayor Sam Keller, Auditor Theresa Ciolino-Klein, Clerk of Council Jenny Eilermann, and Safety Service Director Tom Braun. Community member: Debbie Slaughter.

The meeting was called to order at 6:30 pm by chairperson Griffin. The purpose of the meeting was to discuss a Public Information Officer. The discussion covered the following topics: the need to provide current information on the website and Facebook page to provide citizens with as much information as possible, the possibility of each department providing content for updating the website, and the potential responsibilities and cost of a PIO. After a lengthy discussion it was determined more information and further discussion of the PIO would be needed.

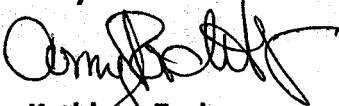
The meeting was closed at 7:09 pm

Respectfully Submitted,

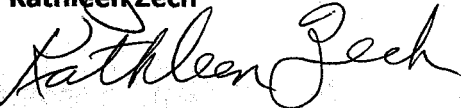
Gail Griffin/Chairperson



Amy Richter



Kathleen Zech



James Sunderhaus

