

November 20, 2019

FEDERAL NATIONAL MORTGAGE ASSOCIATION  
PO BOX 650043  
DALLAS TX 752650043

Re: Property Maintenance at 3771 Herbert Ave.

Dear Property Owner,

A recent inspection of the above captioned premises disclosed the following violations of the Cheviot Building Code, Section 302 and 304.

1. Scrape loose paint from chimneys. (304.11)
2. Repair windows and screens. (304.13/304.14)
3. Repair all broken siding on house. (304.2)
4. Repair concrete steps on front porch. (304.10)
5. Repair ruts in yard or, if driveway is to be used, pave or concrete. (302.3)
6. Replace basement door. (304.15)
7. Secure block for rear railing at basement access. (304.10)

Please contact this office after receipt of this letter so that we may be informed as to your schedule of compliance.

Pursuant to Section 107.2, Cheviot Building Code, you are directed to correct these Violations (#1-6) and/or deficiencies by: **April 1, 2020.**

Should you object to this order, you may file a written objection with the Zoning Board of Appeals within 20 days from the date of the request for repair, as per Section 111.1, Cheviot Building Code.

Section 151.99 (A), of the Cheviot Building Code provides that failure to comply shall be punishable by a fine of up to \$100.00. Each day of such offense or failure shall be deemed a separate offense.

November 21, 2019

HOFF PAMELA A  
3974 DAVIS AVE  
CINCINNATI OH 452113530

Re: Property Maintenance at **3974 Davis Ave.**

Dear Property Owner,

A recent inspection of the above captioned premises disclosed the following violations of the Cheviot Building Code, Section 302, 304, 306, and 307.

1. Repair chimney. (304.11)
2. Repair/replace roof and trim on garage. (302.7)
3. Repair roof on house. (304.7)
4. Repair concrete on front porch. (304.10)
5. Trim weeds and bushes. (302.4)
6. Install front porch stair railing. (306.1)
7. Remove junk vehicle (Maroon Mini Van). (302.8) **This violation must be completed by: December 5, 2019.**
8. Clean up and remove all rubbish and debris from property. (307.1/307.2) **This violation must be completed by: December 5, 2019.**

Please contact this office after receipt of this letter so that we may be informed as to your schedule of compliance.

Pursuant to Section 107.2, Cheviot Building Code, you are directed to correct these Violations (#1-6) and/or deficiencies by: **April 1, 2020.**

Should you object to this order, you may file a written objection with the Zoning Board of Appeals within 20 days from the date of the request for repair, as per Section 111.1, Cheviot Building Code.

Section 151.99 (A), of the Cheviot Building Code provides that failure to comply shall be punishable by a fine of up to \$100.00. Each day of such offense or failure shall be deemed a separate offense.