

December 16, 2025
Cheviot City Council Meeting

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Council President Kerry Smyth called the meeting to order at 7:30PM with the Pledge of Allegiance and a moment of silent prayer. Roll was then called, and the following members were in attendance:

Mayor	Sam Keller
Safety Services Director	Steve Braun
Council Ward 1	David Voss
Council Ward 3	Brian Smyth
Council Ward 4	Lindsay Keeble
Council At Large	Troy Borgmann
Council At Large	Stefanie Hawk
Council At Large	Amy Richter

Law Director Kimberlee Rohr and Chris Watt were absent at the time of roll call. Both arrived shortly after the start of the meeting.

President Smyth turned the meeting over to Mayor Keller for the reading of a proclamation issued to Greg Langenbrunner, owner of the G & G Langenbrunner Masonry Company, naming December 16 as Langenbrunner Day in honor of the time and materials donated by the company to build the bell tower for the America 250 celebration. Dedication of the monument will be on January 1, following the council meeting.

Minutes of the December 2 meeting were approved with a motion by Mr. Smyth, second by Mr. Voss.

Reports of Standing Committees:

-Ms. Hawk read into record her report from the Internal/External Affairs meeting held on December 2, during which the terms of the proposed Memorandum of Understanding between the city and the Cheviot Historical Society were discussed. Motion to receive and file was made by Ms. Hawk, second by Mrs. Richter.

Legislation:

RESOLUTION 25-27 To Appoint Safety Service Director Steve Braun To The Board Of Directors For Certain Joint Economic Development Districts. Introduced by Mr. Voss, second by Mr. Smyth. Motion to adopt made by Mr. Smyth, second by Mr. Voss.

RESOLUTION 25-28 To Authorize Safety Service Director To Solicit Bids For The Construction And Paving Of Certain Lots And Roadways At Harvest Home Park Fairgrounds. Introduced by Ms. Hawk, second by Mrs. Richter. Motion to adopt made by Mrs. Richter, second by Ms. Hawk.

ORDINANCE 25-20 To Amend The 2025 Annual Budget Appropriations; To Transfer Certain Funds; And To Declare An Emergency. Introduced by Mr. Voss, second by Mr. Smyth. Law Director Rohr asked that a typo be corrected in Section 1, where commas were placed incorrectly. The clerk wrote in the correct amounts. Motion to suspend the rules was made by Mr. Smyth, second by Mr. Voss. Motion to adopt was made by Mr. Smyth, second by Mr. Watt.

ORDINANCE 25-21 To Adopt A Cybersecurity Program For The City Of Cheviot; And To Declare An Emergency. Introduced by Mrs. Keeble, second by Mr. Smyth. Motion to suspend the rules was made by Mr. Smyth, second by Mr. Voss. Motion to adopt was made by Mr. Smyth, second by Mr. Borgmann.

Administrative Reports:

-Mayor Keller thanked all the outgoing council members for their service, particularly Mr. Voss for his nearly 40 years of service, 27 of those years being with the police department. He also commended the public works for their efficiency in the removal of the snow that fell this past weekend.

-Safety Service Director Braun attended the Liberty JEDD meeting held recently and commented that some positive changes have been made to Colerain Township's record retention policy with respect to the JEDDs.

-Law Director Rohr also thanked the outgoing council members. The clerk inquired about changing the publication notice that is currently on each piece of legislation stating the publication dates of the notice and the publication being used for such purpose. She advised that changes are upcoming, but have not yet been finalized. Changes are expected after the first of the year when the new council is in place and the new website is launched.

Other Business:

-Mrs. Richter publicly thanked Kevin Leidecker for planning and carrying out Santa's Village. It was fun, in spite of the temperature.

Correspondence:

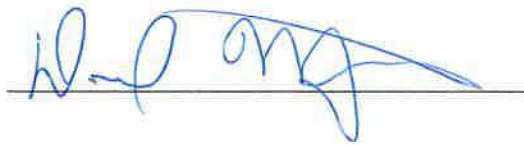
-All council members had received a hand-delivered message from an unidentified source about properties the send felt were in violation of local codes. Mrs. Rohr was able to provide context in which the message was sent.

Seeing no further business before this council, Mrs. Richter motioned for adjournment, second by Mr. Voss. Meeting adjourned at 8:09PM.

All motions mentioned herein carried by unanimous vote unless otherwise noted.


Jenny M. Eilermann, Clerk of Council


President of Council

 , Third Party Signature