

May 19, 2026
Cheviot City Council Meeting

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Council President Hawk called the meeting to order at 7:30PM with the Pledge of Allegiance and a moment of silence. Roll was then called, and the following members were in attendance:

Mayor	Sam D. Keller
President of Council	Stefanie Hawk
Law Director	Kimberlee Rohr
Council Ward 1	Dan Morgan
Council Ward 2	Chris Watt
Council Ward 3	Eileen Borgmann
Council Ward 4	Hugo Petermann
Council At Large	Troy Borgmann
Council At Large	Nick Jackson
Council At Large	Amy Richter

Following roll call, the floor was given to Mayor Keller for the swearing in of new part time police officer Brent Kahle. Officer Kahle is a retiree from the Delhi Township Police Department.

Minutes from the May 5 were approved with a motion by Mr. Petermann, second by Mr. Borgmann.

Reports of Standing Committees:

Mr. Petermann read into record his report from the Laws, Rules and Ordinances Committee held on May 5. He motioned to receive and file. There was a second by Ms. Borgmann.

Mr. Watt read into record his report from the Zoning Committee meeting held on May 5. He motioned to receive and file. There was a second by Mr. Petermann.

There was no public recognition on agenda items.

LEGISLATION:

No legislation was presented to council.

Administrative Reports:

-Mayor Keller brought forth information requested by Ms. Hawk regarding parking meters, their enforcement, their usage and costs related to maintenance and repair of the units. Police Clerk Kastner presented council with reports of several years of revenue and was also able to provide answers to the questions posed by Ms. Hawk. Police Chief Jeff Patton and Sergeant Knapp were also in attendance. In summary, Mayor Keller noted that parking meters were never meant to provide an income stream to the city. At best, they are cost-neutral. The idea is to discourage cars

from being parked in the business district for hours on end, thus making it difficult for patrons of the businesses to find nearby parking.

-Safety Service Director Braun was not present at the meeting but Mrs. Richter noted that the semiquincentennial flags have been received. She had one with her to show. 5 of them will be installed in the city this Friday.

-Law Director Rohr reminded all of council to complete their Sunshine Law training. It's online and takes around three hours, and it is imperative that all elected officials complete the training once during their term. Mrs. Rohr is available to answer questions regarding the Sunshine Laws once the training is complete. Not completing the training will cause the city to get "dinged" in the state audit.

Public Recognition on Other Issues:

- Several members of the public addressed council with regard to the parking meters. One was Sheryl Meissner, who would like a 15 minute meter placed in front of her business for her clients to pop in to pay their bills. Moving the 15 minute meter from in front on the now vacant KOI building to Ms. Meissner's business was discussed. Scott Scherpenberg (Public House) also addressed council, as did Kevin Liedecker (NYPD Pizza) and Mike Blum (2nd Street Saloon). Overall, it was the consensus that parking meters are necessary to ensure turnover in the business district, however there was also concern about the meters being difficult to use and strict enforcement not feeling welcoming. It was noted that the city's administration have been responsive when issues are brought to their attention. Parking enforcement officers have been instructed to change behaviors that made it appear as if they were waiting for meters to expire. Later this year the city will have an official parking enforcement vehicle.

- Nicole Kastner reported that she was able to trap 10 cats from the Delmar Avenue address. She has established dialog with one of the feeders and purchased Scat Mats for the neighboring homeowner whose yard was being used as a little box. Nicole also invited all to help out at the community dinners provided at the Grace Church (corner of Woodbine and Lovell) on the third Tuesdays of the month.

Old Business:

-Council pay rate for OPERS credit. Any pay raises to elected officials would not take place during their current term, making this not a time sensitive topic. It is on the agenda for the Finance Committee but is not a priority at this time.

New Business:

-Business district loitering/sleeping in public spaces. Following brief discussion it was determined that no new legislation is required. The police department handles complaints on a case-by-case basis, either performing wellness checks or telling the person to move along or stay awake. The police chief also reminded everyone to call into the police department when you see someone who needs intervention.

Treasurer's Report:

The report from April 2026 was received and filed with a motion by Ms. Borgmann, second by Mr. Petermann.

Announcements:

-Credit Card report from the first quarter was received and filed with a motion by Mrs. Richter, second by Mr. Morgan

Correspondence:

-There was an email sent by a resident whose neighbors leave their garbage cans uncovered. There is an ordinance that requires all receptables to have a lid. This incidence is being addressed by the Public Works Department.


Announcements:


-Memorial Day Parade will be held on May 25. Mrs. Richter encourages all of council to participate and bring their families.

-Family day will be held June 3 at Harvest Home Park. Ms. Richter asked for participation from all elected officials and city employees.

Seeing no further business before this council, Mr. Morgan motioned for adjournment. Mr. Petermann seconded, and the meeting adjourned at 9:15PM.

All motions contained herein carried unanimously unless otherwise noted.


Jenny Eilermann, Clerk of Council


Stefanie Hawk, President of Council


Third Party Signature

Parking Meter Questions

Answers given at 05/05/2026 Cheviot Council Meeting

- 1) How much did the new meters cost to install?
 - a) \$90,000 for cost of meters. Installed by the Maintenance Department as part of the Road Diet project on Harrison Ave.
- 2) How much did the city earn from meters in 2024, 2025 and YTD 2026?
- 3) How much did the city earn from meters in 2018, 2019, 2020, 2021 & 2022
- 4) How many hours/week on average did Connie Hicks work when she was the parking enforcement officer?
 - a) There were 2 parking meter enforcement officers including Connie that worked an average of 15-20 hours a week.
- 5) How much was the annual salary or hourly rate for Connie Hicks?
 - a) The hourly salary was \$12-15/hour
- 6) What is the annual salary or hourly rate for the current parking enforcement officers?
 - a) The correct terminology is Parking Meter Enforcement Officer
 - b) Council voted to raise the hourly pay to \$17/hour.
- 7) How many hours/week on average do parking enforcement officers work?
 - a) Between 35-54 hours/week depending on schedule and PTO.
- 8) How many parking tickets were written in 2018, 2019, 2020, 2021 & 2022
 - a) See attached charts provided by the Police Clerk.
 - b) Info provided by Clerk is for ALL parking tickets not just those for meters.
- 9) How many parking tickets were written in 2024, 2025 & YTD 2026
 - a) See attached charts provided by the Police Clerk.
 - b) Info provided by Clerk is for ALL parking tickets not just those for meters.
- 10) Is the money earned from meters used for any specific use?
 - a) The money from parking meters goes into the Parking Lot Commission Fund.
- 11) What does the money from parking tickets fund/go into?
 - a) The Parking Lot Commission Fund pays for street lighting, paving lots, salaries.
- 12) How many parking meters were in the city prior to the road diet project?
 - a) 125-130 meters at the time they were removed.
 - b) There were 160 when at maximum but had to be removed over the years due to replacement parts becoming unavailable.
- 13) How many parking meters are in the city now?
 - a) 86-88, some go out of commission due to unforeseen circumstances like being hit by a car.
- 14) What was the cost of the parking meters prior to the road diet project?
 - a) \$1/Hour (\$0.25/15min)
- 15) What is the cost of the parking meters now?
 - a) \$2/Hour (\$0.25/7.5min)
- 16) How often do the batteries need to be replaced in the parking meters?
 - a) The original batteries provided by the manufacturer (Pom) were said to last 1-2 years, but only lasted about a year.\
 - b) The new batteries from a local vendor (Canter Battery) have a 2-3 year lifespan.

- 17) What is the cost of the batteries in the meters?
- a) Pom batteries cost \$73.99 each
 - b) Canter Battery cost \$129.90 each and have a 2-3x longer lifespan
- 18) What is the specific type of battery used in the meters?
- 19) Who is the battery vendor?
- a) Canter Battery – 550 Township Rd. Cincinnati, OH
 - b) The meter manufacturer now uses the Canter Batteries as well.
- 20) What was the annual cost to maintain the meters in 2025
- a) \$430-490 monthly connectivity fee
- 21) What is the process of a business owner obtaining a parking permit and what are the hours it allows parking at the meters?
- a) Parking Meter Enforcement Officers distributed letters to every business in the metered areas with an explanation of the parking permit and a QR code to be able to purchase the permits online or by phone.
 - b) The permitted hours are 9am – 11am Daily.
- 22) What does the permit look like/How does it work?
- a) There is no physical permit, it is done by license plate number
- 23) What is the process for a laborer to obtain a parking permit?
- a) Call or go into City Hall to request a parking permit.
 - b) The cost is \$10/Day.
- 24) What does this day permit look like/how does it work?
- a) The city will provide a physical permit to place on the vehicle's dashboard.
- 25) What is the process for disputing a ticket?
- a) Come in-person to City Hall to speak to the Police Clerk and bring a photo ID and schedule a court date to dispute the ticket.
 - b) Don't pay for the ticket and come to court on the ticket.
 - c) Note that since the implementation of Proximity pay, meter enforcement takes pictures of each vehicle at the time of ticketing to serve as evidence of the infraction.
- 26) What is the process for reporting a broken meter?
- a) Call into City Hall.
 - i) The phones are recorded lines so this is your best defense if you're ticketed at a meter that isn't working properly. Give the approximate area and meter number.
 - b) Report it online through the website.

Year	Parking Violations Total				
2018	671				
2019	641				
2020	289				
2021	518				
2022	304				
2023	185				
2024	624				
2025	1028				
2026	509				
2026 YTD	509				
2018	671				
2019	641				
2020	289				
2021	518				
2022	304				
2023	185				
2024	624				
2025	1028				
2026	509				

Meter Overtime Revenue by Year

(Ordinance 76.420)

Year	Revenue								
2018	\$10,640								
2019	\$6,950								
2020	\$2,000								
2021	\$2,670								
2022	\$1,715								
2024	\$10,970								
2025	\$22,033								
2026 YTD	\$8,990								
2018									
2019									
2020									
2021									
2022									
2024									
2025									
2026									

\$10,640

\$6,950

\$2,000

\$2,670

\$1,715

\$10,970

\$22,033

\$8,990

Year	Late Fee Revenue			
2018	\$0			
2019	\$6,053			
2020	\$0			
2021	\$5,305			
2022	\$0			
2024	\$1,624			
2025	\$7,344			
2026 YTD	\$3,339			
2018	<input type="checkbox"/>	\$0		
2019	<input checked="" type="checkbox"/>		\$6,053	
2020	<input type="checkbox"/>	\$0		
2021	<input checked="" type="checkbox"/>		\$5,305	
2022	<input type="checkbox"/>	\$0		
2024	<input checked="" type="checkbox"/>	\$1,624		
2025	<input checked="" type="checkbox"/>			\$7,344
2026	<input checked="" type="checkbox"/>	\$3,339		